

NATIONAL PARK SERVICE

CRATERS OF THE MOON NATIONAL MONUMENT

P.O. Box 29, Arco, ID 83213

Phone: 208-527-3257 Fax: 208-527-3073



PERMISSION TO FILM AT CRATERS OF THE MOON

Craters of the Moon National Monument is a volcanic area located 18 miles southwest of Arco, Idaho. No food, gas, lodging, repair, or other type of services are available at Craters of the Moon. All services can be found in Arco. The roads inside the monument are accessible during late spring, summer, and fall; roads are closed by snow during the winter. The isolation and lack of services should be considered by film companies interested in shooting within the monument. There is a public telephone available 24 hours a day in the front of the Visitor Center. The film company may arrange for limited use of a government telephone; however, use will be restricted to credit cards or collect calling.

Call the monument and ask for the Ranger Activities Office to discuss your project before filling out this application. A ranger should be available to answer your questions from 8 am to 4:30 pm, Monday through Friday.

REQUIREMENTS FOR COMMERCIAL FILMING

- 1. APPLICATION PROCEDURES.** The attached "Application for Photography/Filming Permit" must be completed in full and returned to the Superintendent in order to receive consideration for a commercial filming permit. A \$100 nonrefundable administrative charge is required to process all commercial filming applications. This amount is charged regardless of whether the permit is approved or denied. Potential permittees must forward a check or money order for that amount, made out to "National Park Service," with the Application for Photography/Filming Permit, prior to the park processing the permit.
- 2. DISCUSSION.** A conference between the Superintendent and the film Producer (or person with total responsibility for film operation) is required, at which time regulations and requirements will be discussed and a permit issued. This conference will be held a minimum of 10 days in advance of filming.
- 3. LOCATIONS.** The film Producer and Superintendent will visit all proposed filming locations prior to the issuance of the permit. All film locations must be selected and approved before the permit is issued.
- 4. SCHEDULE.** A specific shooting schedule must be planned before the permit is issued. Changes in the original shooting schedule will only be permitted subject to approval by the Superintendent and only when unexpected problems occur, e.g., bad weather, mechanical breakdown, or illness.

5. **CREDIT.** The National Park Service (NPS) may request a credit line on films produced in whole or in part on NPS lands. The NPS is prohibited from receiving a credit line involving product or commercial advertisement, promotions, or endorsement of a product or political position.
6. **LIABILITY.** The film company is required to provide general liability insurance in an amount (generally \$1 million) to be specified by the Superintendent; a rider may be obtained naming the United States government as an additional insured on an existing policy. A bond or cash deposit may be required to cover possible cleanup or repairs to assure the area is left in its original condition. The amount of the bond is at the discretion of the Superintendent; the bond will be in the form of a certified check or a cash deposit.
7. **COSTS.** The National Park Service is authorized to retain as reimbursable income all costs associated with providing necessary services to the film company. A cost assessment form will be prepared at the end of the filming and the film company will be billed.
8. **NPS SUPERVISION.** The National Park Service requires that all filming must be supervised by an NPS employee; the number of hours or days of filming may be limited by available park staffing. The film company will be billed for all regular and overtime hours accrued by park staff during the filming.
9. **EQUIPMENT.** The film company will provide all materials, equipment, and supplies to be used in the filming. Rental of NPS equipment may be done on a reimbursable basis only if the filming is being done in support of an official NPS activity.
10. **PARK REGULATIONS.** The presence of a film company within the monument must not unduly interfere with normal operations or visitor use. All NPS regulations will be adhered to as outlined by the Code of Federal Regulations and specific park regulations.
 - A. **PARK FEATURES.** Many of the park's features (cinder gardens, lava flows, wildlife, vegetation) are extremely sensitive; damage to monument resources must be prevented and any activity that may lead to an irreversible impact is prohibited.
 - B. **VEHICLES.** All traffic regulations must be complied with by film vehicles. All motorized vehicles must stay on paved roads. Other wheeled apparatus used for hauling equipment may be used on trails or off-road only with the specific approval of the Superintendent. All tracks left by such equipment will be raked out by filming personnel.
 - C. **ANIMALS.** Dogs, cats, and other domestic animals must be leashed or controlled at all times; pets are not allowed on trails nor can they be left unattended. The use of domestic animals in filming is allowed if humane treatment is accorded. Captured wildlife, whether trained or not, will not be allowed in any filming.
 - D. **FIRES.** Charcoal fires are allowed only in the grills provided in the campground. Wood gathering and wood fires are prohibited.
11. **MEETING.** A short meeting with all persons connected with filming will be held immediately prior to filming for orientation to the park and to clarify all regulations, rules, and special requests.

- 12. RESOURCE DAMAGE.** Where resource damage has occurred or is imminent, or deliberate infractions of the permit occur, or unsafe activities are allowed, the permit and all related entitlements may be terminated. Deliberate damage or false or misleading statements could lead to prosecution of the company.
- 13. DONATIONS.** Film companies are allowed to contribute a donation directly to the park. These donations are used specifically to improve visitor experiences, for protection of park resources, or to purchase equipment necessary for visitor safety. All donations are tax deductible.

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APPLICATION FOR PHOTOGRAPHY/FILMING PERMIT

Date of Application _____

TYPE OF ACTIVITY

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Feature Film /TV Movie | <input type="checkbox"/> TV Series/Pilot | <input type="checkbox"/> Documentary/Travelogue | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Music Video | <input type="checkbox"/> Infomercial | <input type="checkbox"/> Public Service Announcement | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Stills, editorial | <input type="checkbox"/> Stills, advertising | <input type="checkbox"/> Stills, other | <input type="checkbox"/> Other, explain: |

Approximate Dates (weather permitting):

Start _____ Finish _____

APPLICANT:

Company Name _____ Applicant/Agent _____

Producer _____ Photographer/Director _____

Address _____ Address _____

Phone _____ Phone _____

FAX _____ Pager/Other _____

1. How many hours and/or days will be spent filming within the monument? Give specific times and dates.

2. What is the purpose of the film?

3. Which specific locations do you wish to use? (list by name)

4. Parking space is limited within the monument. What is the total number of vehicles you plan to bring?

Personal Cars _____ Large Trucks _____ Other Trucks _____ Vans _____

Picture Cars _____ Motor homes _____ Camera Cars _____

Other Large Vehicles (e.g., cranes) Explain: _____

5. How many vehicles will be needed at the filming location? _____

6. How many persons total in the cast and crew? _____

7. What kind and how many props, tents, and equipment will be needed at the filming location?

- 8.** In what ways do you foresee direct interference with visitor activities, such as stopping/delaying traffic, blocking trails, or keeping visitors away from the location sites? Be as specific as possible as to length of time, area concerned, and how often this would occur.

- 9.** Person(s) with overall responsibility for the filming operation.

Name: _____ Title: _____
Phone: _____ Fax: _____

Name: _____ Title: _____
Phone: _____ Fax: _____

- 10.** Person(s) who will act as liaison between NPS and film company, if different from above.

Name: _____ Title: _____
Phone: _____ Fax: _____

Name: _____ Title: _____
Phone: _____ Fax: _____

I hereby state that the above information given is complete and correct, and that no false or misleading information or false statements have been given. All estimates are reliable to the best of my knowledge and I have the full authority to represent the applicant/production company and the project described above.

Signature: _____ Title: _____
Company Name _____ Date: _____

Completed application must be accompanied by check or money order in the amount of \$100 made payable to National Park Service. Application fee is nonrefundable.

Further inquiries may be directed to the Ranger Activities Office at (208) 527-3257.